



Rockdale County Board of Commissioners

Agenda Item Summary: Item #

Priority:  
NEXT BOC MTG

MEETING DATE:

Requesting Department

Planning & Development

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Intergovernmental Agreement for Culvert Replacement at Pine Log Road

Requirement for Board Action (Cite specific Board policy, statute or code requirement)

Approval of Intergovernmental Agreement

Is this Item Goal Related? (If yes, describe how this action meets the specific Board of Commissioners Focus Area or Goal)

☐

Yes

☒

No

Summary & Background

(First sentence includes Department recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

The Department recommends approval of the attached Intergovernmental Agreement to allow the Stormwater Utility to reimburse the City of Conyers for replacing a deteriorated culvert within the County's right-of-way at Pine Log Road, as part of the City's upcoming pedestrian trail project. The City and County would both benefit from having a single contractor install such improvements concurrently.

Fiscal Impact / Funding Source

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Work will be completed by the City's contractor for an estimated cost of \$200,000.

Exhibits Attached

(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

Please see the attached documents.

Source of Additional Information

(Type Name, Title, Department and Phone)

Todd A. Cosby, PE General Engineering Manager x 7120

Department Head/Director's Approval

Typed Name and Title

Marshall W. Walker Director

Phone

x 7135

Signature

Marshall W. Walker

Date

10/11/16

Chief of Staff  
Approval

**ROUTE SLIP FOR CONTRACTS, AGREEMENTS, AND MOU'S**

FOR PURCHASING USE ONLY

Tracking # \_\_\_\_\_

Contract # \_\_\_\_\_

Actual BOC Date: \_\_\_\_\_

**FOR USE BY THE USER DEPARTMENT**Department: Planning & DevelopmentContact Name & Extension: Todd A. Cosby, PE x 7120Project Title and Brief Summary: Intergovernmental Agreement for Culvert Replacement at Pine Log RoadTerm of Contract and/or Project: TBDVendor Name: City of ConyersContact: Brian A. Frix, PEAddress/Phone #: Department of Public Works & Transportation, 1124 Vaughn Street, Conyers, Georgia 30012Phone: 770-785-6690Contract \$ TBDFunding Source and Account #: 580-4320-541400-43Priority: NEXTBOCMTG/30/60/90 (Circle One) Comments/Justify NEXTBOCMTG: Project is currently in the design and permitting phase, but construction will begin soon.Director/Elected Official Signature: Marshall W. WalkerDate: 10/11/16**FOR USE BY PURCHASING AND CONTRACTING DIVISION OF FINANCE**

Date and Time Received: \_\_\_\_\_ Date and Time Out: \_\_\_\_\_

☐ ITB ☐ RFP ☐ Agreement/Contract ☐ Change Order No. \_\_\_\_\_ ☐ GSA/SWC \_\_\_\_\_☐ Approved Sole Source ☐ Other (specify): \_\_\_\_\_

Projected BOC Meeting Date: \_\_\_\_\_

Comments/Notes: \_\_\_\_\_

Procurement Officer Signature: \_\_\_\_\_

**FOR USE BY THE DIRECTOR OF FINANCE**

Date and Time Received: \_\_\_\_\_ Date and Time Out: \_\_\_\_\_

Funding Source: \_\_\_\_\_ Budget Amount: \_\_\_\_\_

Finance Director Signature: \_\_\_\_\_

**FOR USE BY THE COUNTY ATTORNEY**

Date and Time Received: \_\_\_\_\_

☐ Returned to Purchasing with comments

Date and Time Out: \_\_\_\_\_

Comments: \_\_\_\_\_

☐ Received from reroute (if applicable):

Date and Time In: \_\_\_\_\_

☐ Approved as to form and Returned to Purchasing

Date and Time Out: \_\_\_\_\_

County Attorney Signature: \_\_\_\_\_

**FOR USE BY THE CHIEF OF STAFF**Date and Time Received: 10/13/16

Date and Time Out: \_\_\_\_\_

☒ Approved for Agenda Placement and Forwarded to County Clerk

Agenda Date: \_\_\_\_\_

Comments/Notes: \_\_\_\_\_

Chief of Staff Signature: \_\_\_\_\_

**INTERGOVERNMENTAL AGREEMENT**  
**BETWEEN**  
**ROCKDALE COUNTY BOARD OF COMMISSIONERS**  
**AND**  
**THE CITY OF CONYERS**

WHEREAS, City of Conyers, Georgia is a municipal corporation chartered and existing under the laws of the State of Georgia, acting by and through its Mayor and Council (hereinafter referred to as "City"); and

WHEREAS, the Rockdale County, Georgia is a political subdivision of the State of Georgia, acting by and through its Chairman and Board of Commissioners (hereinafter referred to as "County"); and

WHEREAS, an existing corrugated metal culvert within the County's portion of the Pine Log Road right-of-way has deteriorated and must be replaced; and

WHEREAS, the City and Path Foundation will be constructing a pedestrian trail which extends into the County's right-of-way and will require the extension of such culvert; and

WHEREAS, the City and County have coordinated on the design of the proposed improvements, as shown in Exhibit "A", which is incorporated by reference as if fully set forth herein (hereinafter referred to as the "Project"); and

WHEREAS, the City and County would both benefit from having a single contractor install such improvements concurrently;

**IT IS HEREBY AGREED:**

- A. The City will manage all aspects of the Project, and will be solely responsible for obtaining the necessary permits, contracts, approvals, and easements.
- B. The City and Path Foundation will select a qualified construction firm to complete the Project.
- C. The Project will be completed according to County specifications, and will be inspected by the City and County.
- D. Approval of the completed Project by the City and County will not be unreasonably withheld nor delayed.
- E. All Project costs will initially be paid by the City, but the County will fully reimburse the City for all Project costs associated with the culvert replacement.
- F. Upon approval of the completed Project, the City will prepare an itemized invoice showing all reimbursable costs, and the City will submit the invoice to the County for review.
- G. The County will have thirty (30) calendar days from receipt of the invoice to dispute any charges, and any necessary revisions or negotiations will be handled promptly by both parties.

H. Once the City and County have agreed upon the invoiced amount, or in the event the County has failed to dispute the invoiced charges within thirty (30) days of their receipt of same, then the County will pay the City in full within thirty (30) calendar days.

IN WITNESS WHEREOF, the COUNTY and CITY have caused these presents to be executed under seal by their duly authorized representatives. The parties hereto have executed this Intergovernmental Agreement, this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

Rockdale County, Georgia  
Board of Commissioners

City of Conyers, Georgia  
City Council

By: \_\_\_\_\_  
Richard A. Oden, Chairman

By: \_\_\_\_\_  
Randal S. Mills, Mayor

Attest:

Attest:

By: \_\_\_\_\_  
County Clerk

By: \_\_\_\_\_  
City Clerk

Approved as to form:

Approved as to form:

By: \_\_\_\_\_  
County Attorney

By: \_\_\_\_\_  
City Attorney

# Exhibit "A"

